

Code of Positive Behaviour

This Code of Positive Behaviour is a set of practices and procedures that form the school's plan for helping students in the school to behave well & learn well. It helps staff, students & parents to work together for a happy, safe & effective school. It helps to ensure an orderly, harmonious school where high standards of behaviour are expected & supported (adapted from the NEWB (National Educational and Welfare Board Guidelines 2008). In our school, students are encouraged to take responsibility for themselves, for their own learning & for their discipline. Good behaviour will create a good learning environment. We have high expectations for good behaviour during the school day, travelling to and from school, and on school related activities. In O'Carolan College, we pride ourselves on supporting student Wellbeing. At enrolment, students and their parents/guardians are given a copy of the Code of Behaviour and must accept this as part of the enrolment procedure. All students are expected to operate within this policy.

Scope of Policy

This code applies to students of and Visitors to O'Carolan College and relates to all school activities both during and outside of normal school hours. This policy has been written and will be reviewed annually in consultation with all the school partners, including Board of Management, Staff, Parents and Students. This policy is in line with NEWB guidelines.

Relationship to schools mission, vision, aims.

Our mission statement is based on the motto incorporated in the school crest **Saothar agus Sonas**. **Saothar**- meaning hard work. To produce hard working students who aspire to achieve their maximum potential both during school and in the world outside of school and to instil in the students a positive work ethic where effort and endeavour are highly valued qualities. **Sonas**- meaning happiness and prosperity. To develop our students as well adapted healthy members of a modern Ireland, so that they may understand that prosperity of the mind is our most valued quality.

The aspiration of our school is to allow every student to learn to the best of their ability and to be able to do so without harassment or intimidation. It is also a function of this school to teach and encourage all students to respect themselves, their peers, property, teachers and all members of the school staff.

As a consequence of this, we believe that all students will be empowered to do themselves justice in examinations, find rewarding careers and develop into young citizens who will make a contribution to their society in terms of integrity, honesty and respect for all.

Rationale

Many people work together in our school each day and therefore a high level of courtesy and consideration for others is necessary. Behaviour, which is ill mannered, dangerous or disruptive cannot be allowed. Our code is one that is based on the recognition of the student as an individual and yet creates an environment in which the welfare of all is protected.

Goals / Objectives

The aims of our Code of Behaviour are:

- To create a climate that encourages and reinforces positive behaviour
- To create a positive and safe environment for teaching and learning

- To build positive relationships of mutual respect and mutual support among students, staff and parents
- To encourage students to take personal responsibility for their learning and their behaviour
- To have effective procedures in place which will allow for the day to day running of the school and which meet the demands of current legislation
- To guide students into becoming mature responsible and participating citizens
- To allow for the appropriate involvement of all school personnel
- To ensure understanding by the parents, students, staff and management of the Code of Positive Behaviour and the reasons for it
- To outline the strategies to be used to prevent poor behaviour and the ways in which positive behaviour is acknowledged and rewarded
- To outline the structure of fair, consistent and agreed sanctions that will be used in response to negative behaviour
- To outline the interventions to be used when a student repeatedly misbehaves
- To prevent discrimination and allow for appropriate accommodation of difference, in accordance with Equal Status legislation.

Roles and Responsibilities

The school climate and atmosphere are created by the actions and the behaviour of everyone in the school. Our school acknowledges the contribution of all members of the school community. Each member has responsibility for the promotion of good behaviour and a role in strengthening positive relationships of respect and trust. The school expects that students will at all times do their best to uphold the code of behaviour of our school. See section 8.4 of the NEWB guidelines for more information on the roles and responsibilities of adults within the school environment.

Parents/Guardians

The school acknowledges the role of parents/guardians in the development and operation of the Code of Positive Behaviour and expects them to support the code and encourage their child to uphold it.

Teachers

The quality of relationships between teachers and students is a powerful influence on behaviour in the school. The code fosters relationships of trust between students and teachers (NEWB Guidelines). The code also actively promotes student Wellbeing. The school acknowledges the role of teachers in the development and operation of the Code of Positive Behaviour. The school recognises that a teacher's main focus is in the area of teaching and learning, but that they also have a pivotal role to play in behaviour management. That pivotal role forms a core element of this code. We have teachers assigned to each class and year group with special responsibilities for operating the code.

All teachers are to promote positive behaviour, model good behaviour and apply discipline procedures consistently. Subject Teachers, Tutors, Year Heads, Guidance Counsellor, SEN teachers, Home School Community Liaison Coordinator, School Completion Project Worker, Psychological Services, Other Agencies, Pastoral Care team, Deputy Principal and Principal all have specific roles to play in upholding the code.

Other Staff

The school acknowledges the contribution of non-teaching staff in the day to day running of the school. They too have a part to play in the successful operation of our Code of Positive Behaviour. In particular, they have a responsibility to report incidents of misbehaviour and examples of positive behaviour they witness.

Board of Management

All policies are developed with the authority of the Board of Management and must be approved by its members and formally approved and confirmed by Louth and Meath ETB, before becoming official

school policy. While members of the Board of Management are not involved in the day to day procedures, they are the body to whom parents and students over 18 may appeal in cases of suspension or expulsion.

The adults in the school have a responsibility to model the school's standards of behaviour, in their dealings both with students and with each other, since their example is a powerful source of learning for students. Parents/Guardians are expected to model the standards that the students are asked to respect. The ways in which parents and teachers interact provides students with a model of good working relationships.

School Regulations, Responsibilities, Rights and Routines

School Rules apply whenever you are wearing the school uniform, when representing the school or when engaged in any school activity. School rules describe in simple terms how to behave in order to learn well and to develop into mature and responsible adults. They are there to safeguard students' right to learn and teachers' right to teach in a caring, safe and respectful environment. They are to protect the wellbeing of both students and staff. They are to encourage students to take responsibility for their own behaviour and to promote good behaviour.

It is expected:

1. That you come to school every day and arrive on time
2. That you come to school and leave in full uniform
3. That you have respect for people and property
4. That you do your best in class and at your homework
5. That you are fully prepared for class with the appropriate equipment.
6. That you act in a respectful manner in school and when representing the school

School Regulations, Responsibilities, Rights and Routines explained

1. That you come to school every day and arrive on time. This means:

- That you are in the school at 8.45am daily
- That you attend school every day unless it is absolutely unavoidable.
- That if you miss school you have a written explanation for any enforced absence using the absent slip at the back of the school journal and submit to your class tutor
- That if you are unavoidably late, you bring a note from your parent/guardian and get your Student journal signed at the office
- That if you are sick during the school day and need to leave the school, you must go to reception with a note from your class teacher and the secretary will contact home. Students are NOT permitted to call/text home themselves.
- That if you must leave school during the day you must get the parental note signed by the teacher prior to signing out at the office
- That you are collected from school by your parent/guardian once you have signed out
- That you proceed to all classes without delay and arrive on time.
- That you do not go to the toilets/lockers between or during classes without your teachers' permission
- Enter/leave the school through the designated front door.
- That the school car park is for staff ONLY

Because:

- The school is entitled to an explanation for your absences.
- It is expected that a late arrival to school be explained out of courtesy.
- Arriving late for class disrupts teaching and learning
- Time missed is hard to make up
- Going to the toilets/lockers during or between classes disrupts class
- The school rules apply on your way to and from school and during lunch break
- This develops the key skill of Working With Others. You are learning to cooperate

2. That you come to and leave school in full uniform. This means:

- You wear the official school uniform with Brown or black leather shoes NO Boots, runners, sandals, canvas or raised heel or raised sole footwear are permitted.
- You wear the full school uniform in school at all times except, when otherwise directed by the school
- You are required to bring and to wear the specified sports gear (PE Hoodie/Black T-shirt and black tracksuit bottoms) for participation in timetabled P.E. classes, sports training and sports competitions.
- Hats and scarves are to remain in your school bag for the duration of the school day.
- Smoking, e-cigarettes and vaping are forbidden anytime you are wearing the school uniform, when representing the school or when engaged in any school activity.
- Smoking, e-cigarettes & vaping or use or possession of illegal substances on school grounds,

Because:

- You should wear your uniform with pride, be dressed suitably for school activities and be a good ambassador when representing the school
- Hats and scarves can be a distraction in class
- Smoking and Vaping is unhealthy. Students should always be good ambassadors of their school
- Facial piercings, tongue piercings can be dangerous as are earring bars. It is important to be mindful of health and safety
- This develops the key skill of Managing Myself. You are making considered decisions.

on school trips or in school uniform are not permitted.

- Facial and tongue piercings are not permitted.
- Visible tattoos are not permitted
- Make – up is not allowed.
- False or long nails are not allowed.
- Ear piercings are limited to small studs. No hoops or bars are permitted for health and safety reasons
- Students will be asked to remove facial piercings, tongue piercings, bars etc. The student will remain at home until such time as they conform to these requirements.

- This also develops the key skill of Staying Well. You are being healthy. You are also being responsible and safe.
- Wearing false or having excessive long nails can be dangerous in the context of health & safety.

3. That you have respect for people and for property. This means:

- Being helpful and treating other students, all staff and visitors to the school with good manners and respect
- Respecting the instructions of your teachers and staff
- That you sit in your assigned seat according to your teacher's seating plan
- Any form of bullying is unacceptable. It must be reported immediately to your tutor/Year head/any teacher
- That you should proceed in an orderly fashion around the corridors.
- That you don't use offensive or abusive language
- That you use the litter and recycling bins in classrooms, in resource areas and in the school grounds
- That you respect the school property and the property of other people
- Reporting any accidental damage you may have caused or seen to the main office

Because:

- Like you, other students are entitled to good manners and respect.
- Teachers are entitled to your respect and cooperation
- Bullying causes fear, hurt and misery. Bullying will be dealt with by the Tutor and the Anti- Bullying Committee
- Inappropriate behaviour can lead to accident or injury.
- Offensive or abusive language shows disrespect and can cause hurt
- Keeping the school environment pleasant and litter free is everyone's responsibility
- You would expect the same respect for your property
- This develops the key skill of Staying Well. You are being positive about learning
- This develops the key skill Working With Others. You are cooperating and respecting difference. You are developing good relationships and dealing with conflict.
- You are mindful of your wellbeing and the wellbeing of others.

4. That you do your best in class and at your homework. This means:

- That you listen in class to your teachers
- That you contribute to class and participate in class to the best of your ability
- That you do not interfere with teaching and learning

Because:

- The teacher is trying to help you
- Disturbing the class is unfair to others who wish to learn
- Homework reinforces the work done in class

- That you do not disturb the class or disrupt the learning of others
- That you sit in an orderly manner at all times in your assigned place
- That you do your homework each night, written and oral and to an acceptable standard
- That you always have your School Journal with you and take down your homework in it
- That you always have your journal on the right hand corner of the desk
- That you get it signed by your parent/guardian each week
- That you keep your journal graffiti free and in good order.
- That if you need to leave your classroom, you must get permission from your teacher with a note of explanation in your School Journal.
- If you are required by another teacher, that teacher must note this in your School Journal and you must present this note to your timetabled teacher at the start of the class
- That you help keep your classrooms tidy

- Your School Journal helps you remember what you have to do
- Getting your School Journal signed lets your parents see how you are getting on
- Getting your School Journal signed to leave the classroom helps keep a record of your time missed and lets other teachers know that you have permission to be out of class
- It is important to take responsibility for tidying up after ourselves.
- This is developing the key skill of Managing Myself. You are setting and achieving personal goals
- This is developing the key skill of Managing Information and Thinking
- This develops the key skill Working With Others. You are cooperating and learning with others. You are also contributing to making the world a better place

5. That you come in properly prepared for your subjects. This means:

- That you have the proper pens, books and copies required for each class
- That you bring in any special materials and equipment needed for class
- All bags, books and Student Journal be kept in good condition and free of graffiti.
- That you are responsible for your own property
- You must come prepared for each class. Lockers are only accessible in mornings before school starts, breaks and end of school day.

Because:

- This develops the key skill of managing myself and being literate
- It wastes time if you do not have your pens, books etc.
- It is impossible to do the subject without the materials/equipment needed
- Graffiti can offend.
- Neatness helps students stay organised. You are old enough to look after your own property
- Label clearly each item of personal property.
- This is developing the key skill of Managing Myself. You are making considered decisions
- This is developing Working with Others by learning with others

6. That you act in an appropriate manner around the school. This means:

- You proceed quickly and quietly to each class. In the corridors you should avoid pushing or jostling other students and you should avoid loud and unruly behaviour both inside and outside classrooms
- You wait quietly for your teacher while lining up outside the classroom
- You go to your locker only before tutor class begins in the morning, at break time, at lunchtime and at the end of the school day
- Loitering in the toilets during break times or at any other times is not allowed
- That eating and drinking is allowed only in the school gym indoors and outside in the designated areas at specified times.
- Taking your break in the manner and area specified and obeying the instructions of the staff on duty
- At the end of break times that you only enter the building through the back door
- That you don't break, damage or deface school property
- That you must report to a teacher should you notice graffiti or damage to school property and especially if you notice graffiti on your own desk or chair
- That chewing gum is totally forbidden in the school building and environs
- That you do not bring cigarettes, electronic cigarettes (vapes), lighters, or matches to school
- That there is a total ban on the possession of knives, lasers and any type of offensive weapons or any object that may be perceived to be offensive
- That you leave all electronic devices not relevant to school work at home.
- The use of headphones or earphones is prohibited during class or while moving about on school grounds.
- That the production, display or circulation e.g. via Facebook Instagram, snapchat or other social media and internet, of written words, pictures, recordings or other materials which may intimidate, embarrass or erode the reputation of another person is totally unacceptable.
- Alcohol, cigarettes, vapes and illegal substances are totally forbidden – possession of such substances, or with intent to sell or distribute illegal substances is forbidden and may result in suspension/expulsion and notification to relevant authorities.

Because:

- Orderly behaviour helps to run the school smoothly
- Going to the locker during or between classes detracts from teaching and learning and is disruptive to others.
- Loitering in the toilets can lead to congestion and sometimes misbehaviour
- Specified times and designated areas for eating/drinking contribute to an orderly and clean school environment
- Obeying the rules and instructions from staff at break times is safer for the whole school community and as a result general supervision will run more smoothly
- Local groups may have use of the school property and repairs and replacements must be kept to a minimum as they can prove to be expensive
- Everyone is responsible for contributing to a pleasant school environment and culture
- Chewing gum destroys flooring, school furniture, tarmac etc. It is a possible health hazard
- Smoking on the school premises is prohibited by law, and besides, it is unhealthy and dangerous
- Matches and lighters are dangerous. Also, this makes it easier not to be tempted to smoke
- Knives, dangerous implements, lasers etc. are banned for very obvious reasons of safety
- Eating/Drinking during class time is not permitted
- Substance abuse is dangerous, unhealthy, addictive and illegal. It can cause misery and in the longer term may even destroy a young person's life
- You are aware of your wellbeing and the wellbeing of others.
- This develops the key skill of Staying Well. You are being healthy and physically active. You are being

- Taking a photograph of a member of staff or student or recording a staff member or student in school without permission is forbidden and may result in suspension/expulsion.
- Circulating, publishing or distributing (including on the internet) material associated with school activities, including but not limited to, material in relation to staff and students, where such circulation undermines, humiliates or causes damage to another person is considered a breach of school discipline and may result in disciplinary action. As part of such disciplinary action, the Board of Management reserves the right to suspend or expel a student or students, where it considers the action to warrant such sanctions.

responsible, safe and ethical in using digital technology.

- This develops the key skill Working With Others. You are cooperating and respecting difference. You are also contributing to making the world a better place.

Appendix/Disclaimer

- This list should not be regarded as exhaustive and the mere fact that a particular matter is not specified in this code will not exonerate a student from blame should there be an infringement of another person's rights
- Actions, which impede the work of the school or damage the spirit of trust, respect and co-operation, which we seek to create, are subject to sanctions as the need arises
- At all times the school reserves the right to view and confiscate if necessary, the contents of a student's locker, bags and or to view any items carried by students on their person. This is in the interest of the welfare, health and safety of the entire school community. In the event that it is necessary to execute the right to view/confiscate items, parents/guardians are made aware of the necessity and the situation.
- Students are responsible for all of their own belongings while on school premises.
- O'Carolan College will not be responsible for loss/stolen items. Students should not bring valuable items to school.
- All bags must be placed in the racks provided. Bags should not be left on the corridor/floor area as these are a hazard to health and safety.

Preventative Measures

In O'Carolan College, students will be encouraged in their efforts to uphold the Code of Positive Behaviour by use of the following measures:

(a) The Code of Positive Behaviour will be published on the school website and a summarised version is published in the Student Journal. When a student enrolls in O'Carolan College or commences a new academic school year, he/she and his/her parents are asked to read this Code and sign it (thereby in agreement with the content of the Code of Positive Behaviour). By doing so they acknowledge their support and cooperation with the Code. This is to ensure that parents and students understand what our rules are, why they must be adhered to and what procedures will be followed if the rules are not upheld.

During the information meeting that is held each year for the parents of incoming First Years, the main points of the Code of Positive Behaviour are outlined. Parents are encouraged to contact their son/daughter's Tutor or Year Head if they wish to raise a concern about a behavioural matter. Parents are invited and strongly encouraged to join the active Parents' Association in O'Carolan College.

(b) At the start of each academic school year, the Code of Positive Behaviour is discussed with all students in each year group. This is done so as to give students the opportunity to think and talk about behaviour, learning and general school rules allowing students to understand what the Code of Positive Behaviour means for them.

(c) The Code of Positive Behaviour is published in the on-line Teachers' Handbook. At the beginning of the school year, the main aspects of the Code of Positive Behaviour and its implementation in O'Carolan College are highlighted. This promotes consistency of good practice.

(d) We recognise in O'Carolan College that effective teaching and learning are closely linked to positive behaviour. When students are actively engaged and motivated to learn, it is more likely that their behaviour will be positive. All teachers are encouraged to participate in high quality continuous professional development. Within school, staff development includes exploring different teaching methods such as Assessment for Learning, differentiation and collaboration. Regular Subject Department meetings address curriculum needs and promote collegiality and professionalism among staff.

Procedures to deal with poor behaviour and recognition of positive behaviour

The following strategies and sanctions are used so that our students understand that they have choices about their own behaviour and that all choices have consequences.

They are scaled taking account of the nature of the incident, the situation leading up to the incident and are implemented by the staff of the school in accordance with our system of referral.

- A reminder or caution to the student
- Interview or talk with the student outlining the expected behaviour. This can be done privately or in the classroom setting.
- Alter the seating arrangement or move the student seat
- Carrying out a useful task in school
- Extra appropriate work assignment
- Student to present to the teacher before school or at break with the work complete and/or an apology
- Note in Student Journal
- Removal of privilege
- Refer student to Tutor/Year Head/Deputy Principal/Principal
- Telephone call to parents
- Meeting with parents

Strategies and sanctions for more serious incidents or for consistent breaches of our Code of Positive behaviour include the following. These may be applied but not necessarily in the order listed.

Referrals

The basic principle of a referral system is that the higher up the ladder an incident is dealt with, the more serious it is viewed. The ladder of referral involves all staff in the implementation of the Code of Positive Behaviour in a day to day and practical way. It gives an ownership of the policy to all staff and it is appropriate that they be involved as they operate it on an ongoing basis.

If a student has a problem which is contributing to their inability to uphold the Code of Behaviour then the following referrals may be made:

Referral to Class Tutor

Referral to Year Head

Referral to Guidance Counsellor

Referral to psychologist for testing and/or help in behaviour modification.

Referral to Deputy Principal

Referral to Principal

Step 1: The Subject Teacher

The subject teacher is the frontline source of help for students. As a leader of learning and someone with an established relationship of trust, the subject teacher will have a strong influence with students. Each teacher has the responsibility for managing behaviour in his/her own classroom and will deal with routine incidents of misbehaviour through classroom management strategies. The Class Tutor will also advise and guide the student to reflect on deviant behaviour with a view to changing to more positive behaviours. More serious offences should be dealt with under Step 2 of our referral system.

Step 2: The Class Tutor

Each class is assigned a class tutor which has a special responsibility for them. They have a pastoral and disciplinary role to play with class groups. When repeated poor behaviour is reported in the diary, the tutor will speak with the student and decide on a sanction.

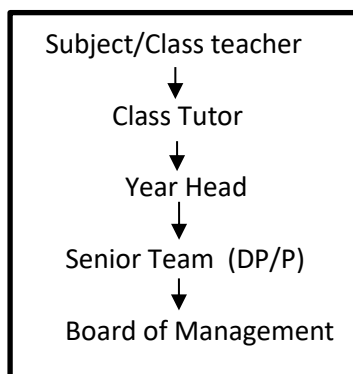
Step 3: The Year Head

Each Year Group is assigned a Year Head with special responsibility for all students in the year group. They have a pastoral and disciplinary role to play with the class groups that make up this year group. Failing to improve after a sanction with the class tutor will result in the Year Head putting a student on report for one week, a phone call home and possibly a meeting with the parents. If the report is not improving behaviour then Restorative Practice (positive behaviour plan) will be discussed and devised with the student and in collaboration with parents.

Step 4: The Deputy Principal or Principal

Students whose behaviour has not improved despite the school's best efforts will be referred by the Year Head to the Deputy Principal/Principal. If the Deputy Principal or Principal decide that a suspension is warranted the procedures in our policy on suspension and expulsion will be followed.

LADDER OF REFERRAL



- Additional Support Staff**
- Guidance Counsellors
 - SEN Team
 - ISA personnel
 - Anti-Bullying Committee
 - Home School Community Liaison Coordinator
 - School Completion Project Worker

Staff roles

Procedures to deal with poor behaviour

Recognition of Positive Behaviour

Sanctions

Rewards

Staff roles	Procedures to deal with poor behaviour	Recognition of Positive Behaviour
	Sanctions	Rewards
<p>Role of Class/Subject Teacher</p> <p>The teacher promotes a positive learning environment with mutual respect between teacher & students. They are responsible for class discipline, & records punctuality & attendance.</p>	<p>Procedures to deal with poor behaviour</p> <ul style="list-style-type: none"> • Meeting & discussion with student • Explanatory note in Journal • Additional class work/ homework/ lunchtime detention • Referral to Tutor 	<p>Rewards</p> <ul style="list-style-type: none"> • Verbal praise • Good Note in Journal • Awards System/Certificates • Class trips/activities • Postcards/Positive Discipline initiatives
<p>Role of Class Tutor</p> <p>Tutor has particular responsibility for their class group. The Tutor:</p> <ul style="list-style-type: none"> • Has a caring role • Monitors attendance, punctuality, behaviour & learning through the Student Journal. • Checks & signs the Journal weekly. • Ensures each student has a Journal or Journal Sheet. 	<p>Sanctions:</p> <ul style="list-style-type: none"> • Meeting & discussion with student • Phone call to Parent/Guardian • Daily review of Journal • Detention • Contract of Behaviour • Referral to Year Head/Assistant Year Head 	<p>Rewards</p> <ul style="list-style-type: none"> • Verbal praise • Good Note in Journal • Awards System • Class trips/activities • Postcards/Positive Discipline initiatives • Certificates • Homework Pass
<p>Role of Year Head</p> <p>Year Head has overall responsibility for all the students in the year group.</p> <p>The Year Head:</p> <ul style="list-style-type: none"> • Works with the Tutor Team to monitor student progress/ performance/ attendance/ punctuality/ uniform & behaviour so that teaching & learning can take place. • Acts upon all referrals. 	<p>Sanctions:</p> <ul style="list-style-type: none"> • Discuss issue/ behaviour with student • Meet with student &/or Parent/Guardian • Detention • Contract of Behaviour • Year Head Report • Recommendation to Deputy Principal/ Principal for Suspension 	<p>Rewards</p> <ul style="list-style-type: none"> • Verbal praise • Good Note in Journal • Awards System • Class trips/activities • Postcards/Positive Discipline initiatives • Certificates • Acknowledgement at Assembly • Referral to Deputy/ Principal
<p>Role of the Principal/ Deputy Principal</p> <ul style="list-style-type: none"> • Support the Teaching & Learning in the classroom • Act upon all referrals 	<p>Sanctions</p> <ul style="list-style-type: none"> • Meeting with student • Meeting with Parent/Guardian • Acknowledgement at Board of Management • Recommendation for Suspension • Referral to Board of Management for Exclusion from school. 	<p>Rewards</p> <ul style="list-style-type: none"> • Verbal praise • Good Note in Journal • Commendation slip • Awards System • Class trips/activities • Postcards/Positive Discipline Initiatives • Certificates • Acknowledgment at Assembly
<p>Role of the Board of Management</p> <p>This is the final tier in the discipline structure. Decisions are made on the basis of recommendations of others</p>		

Procedures in the event of consistent breaches of the Code of Conduct


1. A student may be sent to the Year Head for advice and guidance.
2. Detention, withdrawal of privileges from a student or withdrawal from class or Weekly Report or Contract may be used for specific transgressions e.g. poor punctuality, homework not done, unsatisfactory behaviour on the playing field etc.
3. If a student is not wearing the correct uniform he/she should have a note of explanation, signed by a parent/guardian, in his/her school journal. Jackets, coats and jumpers not conforming to the school uniform will be temporarily confiscated. If a student is not wearing the correct footwear slippers will be issued to wear for the day.
4. Students who are found using a mobile phone during class, without permission of the teacher will be asked to surrender it.
5. There will be cases of indiscipline that will require the Principal to act independently of the above procedures in order to maintain the safety of a student or staff.
6. The Principal and Tour Leader will make the final decision if the school is confident enough about the standard of behaviour of a student to take him/her on a school tour, especially an overnight trip.
7. The school reserves the right to search bags/lockers if deemed necessary especially with regards to health and safety.
8. The Principal has the authority to suspend a student for up to three days if this is deemed necessary. This may be extended to five days in consultation with the Chairperson of the Board of Management. Procedures for suspension are set out in the attached LMETB Suspension and Expulsions Policy and Procedures.
9. In the case of a student who continues to misbehave, the student's case may be brought before the Board of Management.
10. The Board of Management may advise the permanent exclusion of a student following the procedures laid out in the attached LMETB Suspension and Expulsions Policy and Procedures
11. The school reserves the right to withdraw a student from an extracurricular activity or from any other privilege of the school's choice if the said student is in breach of school rules or regulations.

Implementation

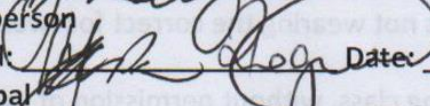
All registered students of the school have a summarised version of the Code of Positive Behaviour in their School Diary. The Code will be published in its entirety on the school website and is also available from the school upon request. All staff have a copy of the code in their Teachers' Handbook. At the beginning of each year, each class is brought through the Code of Positive Behaviour. This is in order to give students the opportunity to think and talk about behaviour, learning and rules so that they can understand what the Code of Positive Behaviour means for them. At the beginning of the school year teachers are also brought through the main aspects of the implementation of the code. This is done to promote consistency of practice.

This Code of Positive Behaviour was drawn up in consultation with the parents, students, staff and the Board of Management of O'Carolan College. The code is monitored on a regular basis. Aspects of the code are discussed formally at Year Head, Staff and Department meetings. Teachers are encouraged to communicate concerns and suggestions to the pastoral team.

This policy was adopted by the Board of Management of O'Carolan College, at the meeting of the Board on 7th May 2019

Signed:  Date: 07/05/2019

Chairperson

Signed:  Date: 07/05/2019

Principal

This policy was adopted by Louth and Meath ETB at the meeting of the Board on _____

Signed: _____ Date: _____

Chief Executive

Signed: 

Signed:

Date: 7th May 2019

Principal